

**CONSTITUTION AND BY-LAWS OF THE KANSAS GAME WARDEN LODGE
#59
Fraternal Order of Police**

Preamble

We, the law enforcement officers of the Kansas Wildlife & Parks do hereby unite and represent the members thereof together for the following purposes: to support and defend the Constitution of the United States; and of the State of Kansas; to incubate loyalty and allegiance to the United States of America; to promote and foster the enforcement of law and order; to improve the individual proficiency of our members in the performance of their duties; to encourage social, charitable and educational activities among law enforcement officers; to advocate and strive for uniform application of civil service merit system for appointment and promotion; to create a tradition of esprit de corps insuring fidelity to duty under all conditions and circumstances; to cultivate a spirit of fraternalism and mutual helpfulness among our members and the people we serve; to increase the efficiency of the law enforcement profession and thus more firmly establish the confidence of the public in the service dedicated to the protection of life and property.

All terms used herein to demonstrate gender shall be generic and, whenever appropriate, the singular shall include the plural and the plural shall include the singular.

**Article I
Name**

Section 1: This organization shall be known as the Kansas Game Warden Lodge of the Fraternal Order of Police, and shall consist of such members as are admitted and conform to the Grand and State Lodge Constitutions, By-Laws, rules regulations and Ritual.

Section 2: The right to authorize, control and restrict the use of the name and insignia of the order shall lie exclusively with the Board of Directors of the Grand Lodge. By virtue of our affiliation with the Grand Lodge we have the right to use the name, insignia, emblem and mark, trademark or service mark of the Fraternal Order of Police in order to signify and denote our affiliation.

**Article 2
Charter**

Section 1: The Kansas Game Warden Lodge of the Fraternal Order of Police is an organization of qualified members of the Kansas Department of Wildlife & Parks.

Section 2: The Fraternal Order of Police is a fraternal organization composed of any commissioned law enforcement personnel who have joined together for their common good. In no event shall the Fraternal Order of Police join or be controlled by any

labor organization, it is provided, however, that this section shall not prohibit cooperative efforts with labor organizations for our common good.

Section 3: This Constitution shall be the fundamental law of the order, and together with the By-laws enacted in conformance therewith shall govern the conduct of this lodge.

Article 3 Membership

Section 1: Any regularly appointed fulltime employed law enforcement officer of the law enforcement and parks division of Kansas Department Wildlife & Parks shall be eligible for membership subject to the National Constitution. No person shall be denied membership on account of race, creed, color, sex, age or national origin.

The lodge shall deny membership to anyone who is, or has been, a member of the Communist Party, or of any party regardless of what name known, which advocates the abolition, destruction or violent overthrow of our government or any political subdivision.

Section 2: There shall be three types of membership: active, retired and honorary.

- A. Active membership: shall include regularly appointed full time law enforcement and retired officers. Only active members shall have a voice and vote, with the exception of anyone who is an NRO III or greater capacity who shall not be involved in business relating to labor negotiations and will not have a vote in said negotiations.
- B. Retired membership: shall be comprised of retired members who withdraw from active membership upon or after their retirement from the agency.
- C. Honorary membership: shall be comprised of individuals recognized by the grand lodge, state lodge or subordinate lodges for exceptional service or contribution to the nation, state, political subdivision, law enforcement community or the Fraternal Order of Police.

Section 3: The lodge may remove or deny membership to anyone convicted of a felony in any court of the United States, or any state court, once all appeals have been exhausted.

Article 4 Organization

Section 1: The Kansas Game Warden Lodge of the Fraternal Order of Police shall consist of members who are admitted and who conform to the Constitution and such rules and regulations as may be adopted.

Section 2: The Kansas Game Warden Lodge will have general membership meetings as determined by the President or the Board of Directors. The members

shall approve a Constitution and shall elect from their ranks the officers of the lodge.

Section 3: There shall be a Board of Directors which shall be comprised of the lodge officers: President, Immediate Past President, Vice President, Secretary, Treasurer, Sergeant at Arms, Chaplain and one Trustee. The Board of Directors will meet as directed by the President, to advise the President in carrying out the administration and affairs of the lodge between general membership meetings.

Section 4: Delegates to the National Biennial and State Conferences will be elected in the manner and method prescribed by the provisions of the National and State Constitutions.

Article 5 Officers

Section 1: The officers of the Kansas Game Warden Lodge shall consist of President, Immediate Past President, Vice President, Secretary, Treasurer, Sergeant at Arms, Chaplin, and one Trustee. The term of office shall be for 2 years for President, Past President, Vice President and Secretary. Sergeant at Arms, Chaplin, and one Trustee will be one year.

A: In even years, starting in 2006, the Vice President and Treasurer positions shall be voted on. In odd years, starting in 2007, the President and Secretary positions shall be voted on. Every year, the Sergeant at Arms, Trustee and Chaplain positions shall be voted on.

B: The President, Vice President, Secretary, and Treasurer shall be bonded.

Section 2: Nominations, Election and Installation

- A. To be eligible for office a member shall be in good standing. No member shall be nominated or be a candidate for election to more than one office at the same time in this lodge.
- B. To be eligible for the office of President, the candidate shall have served at least one term on the Board of Directors.
- C. The candidate receiving a plurality of the votes cast shall be ruled the winner.
- D. The officers-elect shall be installed at the annual meeting as the last order of business. Any Past President, State or National officer may install the officers.
- E. Nominations will be conducted at the annual membership meeting.

Article 6 Board of Directors

Section 1: The Board of Directors shall have and exercise all administrative powers of the lodge during the period between general meetings.

Any lodge officer of the Board of Directors who resigns from active police duty for any reason other than to retire on pension, or otherwise becomes ineligible as a member of the Fraternal Order of Police, shall automatically forfeit his office and membership on the board of directors.

In the event of a vacancy in the office of President, the Vice President shall immediately fill the office for the remainder of the term. A vacancy in any other office shall be filled by a majority vote of the remaining members of the Board of Directors.

Section 2: The President shall call meetings of the Board of Directors. A majority of the Board of Directors can request a meeting, and such request shall be honored.

Article 7 President

Section 1: The President shall be the chief executive officer of the lodge. The President shall preside at all meetings. The President shall have general management of the business of the order and shall see that all orders and resolutions are carried into effect.

Section 2: The President:

Shall, execute any and all contracts.

Shall, be an ex-officio member of all committees.

Shall have power, with advice and consent of the Board of Directors, to appoint a majority of all committees. He may inquire into any affair or matter affecting or concerning the order.

Shall, call meetings of the Board of Directors when he deems it necessary.

Shall at each meeting submit a full and complete report of the business transacted by him since the last meeting?

Shall, convey to his successor all unfinished business of the order.

Shall, with the treasurer attest all warrants or vouchers for disbursements from any fund of the lodge.

Article 8 Immediate Past President

Section 1: The Immediate Past President shall advise and assist the President and the Board of Directors in the performance of their respective duties and shall execute such assignments as may be ordered by them.

Section 2: The Immediate Past President shall be the most recent to have been elected President by the membership, served at least one complete term and not removed from office.

Article 9 Vice President

Section 1: The Vice President shall preside at all meetings in the absence of the President and shall otherwise generally perform the duties of the President during his absence.

The Vice President shall also perform such duties as shall be ordered by the Board of Directors. With the advice and consent of the Board of Directors, the Vice President shall appoint the minority of all committees.

**Article 10
Other Officers**

Section 1: The secretary, Treasurer, Second Vice President, Sergeant at Arms and Chaplain shall each perform the duties prescribed for their respective office by the By-laws hereof.

**Article 11
Lodge Meetings**

Section 1: The annual meeting will occur during the annual in-service training.

**Article 12
Legal Counsel**

Article 1: Legal counsel may be obtained by the President on advice of the Board of Directors to handle any litigation in which the lodge may become involved.

**Article 13
Discipline**

The lodge recognizes the process contained in the Grand Lodge Constitution and By-laws.

**Article 14
Associate Lodge**

Section 1: The Kansas Game Warden Lodge of the Fraternal Order of Police reorganizes, acknowledges, and validates Associate Members. They shall be known as Fraternal Order of Police Associates and may function as an Associate Lodge. Such associates shall be subject to the control and supervision of this lodge with which they are affiliated. They may adopt a constitution and By-laws subject to the approval of this lodge.

**Article 15
Auxiliaries**

Section 1: The Kansas Game Warden Lodge of the Fraternal Order of Police recognizes, acknowledges and validates the Auxiliaries. Such Auxiliary shall be subject to control

and supervision of the lodge. They shall conform to and be governed by a Constitution and By-laws that they shall adopt and which at all times shall be subject to approval by the Board of Directors of this lodge.

Article 16 Amendments

Section 1: Any active member(s) may propose an amendment to this Constitution. Such a proposal shall be in written form, stating the reasons for the amendment; and be attested by the member(s) signatures.

Section 2: Proposed amendments to this constitution shall be submitted in writing at least sixty (60) days prior to the vote. A copy of such proposed amendments shall be published in the minutes. Upon adoption by two-thirds vote of those active members present, the proposed amendment shall become part of this Constitution.

Section 3: The Secretary, upon receipt of a proposed amendment, shall immediately give the material to the Constitution and By-laws Committee. They shall review the proposal for form, grammar, language and placement in the Constitution. They shall review the material to assure that it is not in conflict with the State and National Constitution and By-laws. After the Constitution and By-laws Committee review, the secretary will send a copy of the amendment to the membership at least thirty days before the next annual meeting where the membership shall vote on the proposed amendment.

Article 17 Parliamentary Procedure

Section 1: Except as provided in the Constitution and By-laws, the latest edition of “Roberts Rules of Order Revised” shall govern the conduct and deliberations of all meetings of the order.

Article 18 Dues and Assessments

Article 1: Membership dues will be voted on at the annual meeting.

BY-LAWS

Article 1 Membership

Section 1: “Member in good standing is”:

- A. Hereby defined to be a member who has paid all dues and assessments due and payable, or who is not more than thirty (30) days in arrears of such payments as of the date of specified for the payment thereof.
- B. Not Suspended. A Member may be suspended for good cause and with due process. A member who is in the act of appealing a suspension is a member in good standing.

Section 2: Any member in good standing shall be eligible for election to office, including the office of delegate; and any member not so qualified shall be ineligible for election to any such offices.

Section 3: Any member in arrears of payment of dues and assessments more than thirty-one (31) days and less than ninety (90) days shall be deemed to be delinquent and not in good standing.

Section 4: Any member in arrears of payment of dues and assessments more than ninety-one (91) days and less than six (6) months shall be hereby automatically suspended.

Section 5: Any member delinquent or suspended because of dues may be reinstated and restored to good standing by payment of all amounts due.

Section 6: Any member who is delinquent, or who has been suspended by this lodge for any reason, shall not be eligible for membership in any other subordinate lodge until the suspension has been lifted.

Section 7: Any officer or member of the Fraternal Order of Police who violates this section by giving the membership mailing list to anyone, or who uses the membership list for any purpose other than official lodge business, shall be ordered to stand trial. If found guilty of such violation, he shall be suspended from the Fraternal Order of Police for a period of not less than one (1) year.

Article 2 Secretary

Section 1: The Secretary shall have custody of the books, records, document, the seal of the lodge, office paraphernalia and equipment. The Secretary is under the general authority and orders of the President and the Board of Directors.

Section 2: The Secretary:
Shall record and transcribe minutes of all meetings and shall submit the same for approval, modification or rejection at the next succeeding meeting.
Shall, conduct general correspondence of the lodge.
Shall, attest, under the seal of the order, all duly authorized contracts of the order.
Shall, be the official custodian of the Constitution and By-Laws of the order, which shall be authenticated by the seal of the order and the signatures of the President and Secretary. He shall keep a record of official amendments adopted, amending the Constitution and By-Laws.
Shall, within thirty (30) days of leaving office, deliver to the successor the official seal of the order and all books, documents, records, paraphernalia and equipment in his possession, and shall require and receive a receipt.

Section 2: The secretary shall not release the mailing list of names and addresses of members to anyone unless it shall have been with the consent of the Board of Directors.

Article 3 Treasurer

Section 1: The Treasurer shall be the custodian of all of the funds of the lodge.

Section 2: The Treasurer:
Shall, sign all checks duly authorized by the president, for disbursement of funds.
Shall, keep an itemized record of all receipts and disbursements.
Shall, deposit all funds collected in a bank approved by the Board of Directors
Shall, set up special accounts for special funds and allocate to each, respectively, the amount allocated or collected therefore.
Shall, perform such duties as are usual and incident to the office.
Shall, make reports to the Board of Directors on the condition of funds.

At the expiration of the term of office and within thirty (30) days thereafter, the Treasurer shall deliver to his successor all monies, record books, documents and equipment in his possession and shall require and receive a receipt. In the absence of the Treasurer, the Secretary and /or President may sign checks.

Article 4 Sergeant at Arms

Section 1: The Sergeant at Arms shall have charge and control of the conference hall or meeting place. Permitting only qualified persons to enter or remain and shall execute such duties as the President may order. Sergeant at Arms shall be responsible for securing a location for any and all meetings.

Article 5 Chaplain

Section 1: It is the responsibility of the Chaplain to open and close each meeting with a prayer.

Section 2: It is the duty of the Chaplain to inform the lodge of any member that is sick or in distress and to contact them on behalf of the Lodge. It is his duty to attend and assist at funerals according to Ritual and direction of the lodge.

Article 6 Reserved

Article 7 Reports

Section 1: Reports of lodge officers and chairmen of all standing committees shall be submitted in writing to the Secretary.

Article 8 Committees

- Section 1:** There shall be the following standing committees:
- A. The Constitution and By-Laws Committee will review all proposed amendments to the Constitution and By-Laws for form, grammar, language and placement. They shall also review the material to assure that they are not in conflict with the State and National Constitutions and By-Laws.

- B. Elections Committee, which will hold the elections, will consist of members who are appointed by the board.

Article 9 Official Order of Business

1. Roll call of officers
2. Reading of the minutes of previous meeting
3. Acceptance of new applications for membership
4. Report of lodge officers
5. Reports of committees
6. Bills
7. Communications
8. Reports of members sick or in distress
9. Initiation of new members
10. Unfinished business
11. New business
12. Good of the order
13. Nomination / election of officers
14. Installation of officers
15. Adjournment

Article 10 Expenses and Compensation

Section 1: Travel by lodge officers or members performing the duties of, or service for, the lodge by the orders of the membership or Board of Directors shall receive compensation at the rate prescribed by the membership or Board of Directors.

Section 2: Upon conclusion of said business and /or travel for this lodge, the member shall provide the Secretary or Treasurer a dated itemized statement detailing his expenses incurred and paid by the member in the performance of such duties or services. This lodge shall reimburse the member for all authorized expenses.

Section 3: The president, for the good of the order, may spend up to, but not more than, \$500 without prior approval of the membership or from the Board of Director. However, this expenditure must be made known at the next general meeting.

Article 11 Budget

Section 1: The fiscal year of the lodge shall be from January 1 through December 31 of each year. The Board of Directors may order a complete audit of funds and properties through a certified public accountant.

Section 2: The Treasurer shall present a budget to the Board of Directors based on the income of the previous year. The Board of Directors shall approve the budget.

Article 12
Amendments to the By-Laws

Section 1: Any member(s) may propose an amendment to these By-Laws. Such proposal shall be in writing form, stating the reasons for the amendment: and be attested by the member(s) signatures. At least thirty days prior to the vote and shall be attested to by the member's signature.

Section 2: Proposed amendments to these By-Laws shall be submitted in writing at least sixty (60) days prior to a vote. A copy of such proposed amendment shall be published in the minutes. Upon adoption by two-thirds vote of those active members present, the proposed amendment shall be part of these By-Laws.

Section 3: The secretary, upon receipt of a proposed amendment, shall immediately give the material to the By-Law Committee. They shall review the proposal for form, grammar, language and placement in the By-Laws. They shall review the material to assure that it is not in conflict with the State and National Constitution and By-Laws. After the Constitution and By-Laws Committee review, the secretary will send a copy of the amendment to the membership at least thirty days before the next annual meeting where the membership shall vote on the proposed amendment.

Lodge Secretary
Date

Lodge President

